



**SIWINIS LODGE 252**  
**Order of the Arrow**  
**Los Angeles Area Council**  
**Boy Scouts of America**



**2009 SIWINIS LODGE**  
**OPERATIONAL UPDATE #2009-01 Revised**  
**Revised 2/12/2009**

TO: Director of Camping, District Camping Chairmen, Chapter Advisers

DT: January 28, 2009

FR: Rick Ussery, Siwinis Lodge Adviser

RE: ACCEPTABLE METHODS OF PAYMENTS TO THE LODGE

- 1. Any and all payments sent by any means other than USPS First Class Mail are not an acceptable means of delivering payment to this Lodge and will not be accepted.**
- 2. Any and all payments sent by any means for any Lodge event, or payment due which require a signature, i.e. Registered Mail, will not be signed, nor received, and are considered by the Lodge to not exist.**
- 3. If a payment is not received by a noted deadline date to receive the Early Bird / Pre-Event fee, the sender shall have to pay the standard event fee at the event prior to entering the event or funds for the event will be deducted from the Chapter's Account with the signed permission of the Chapter Adviser and Chapter Chief.**
- 4. Payment can be made in person at any Lodge meeting prior to the Early Bird / Pre-Event Fee deadline, at which time a receipt will be issued.**
- 5. All checks sent to the Lodge for payment, must be made out to BSA-LAAC or Order of the Arrow-BSA- LAAC and shall have the event name or reason for payment on the memo line of the check, example: Lodge Dinner, Lodge Potlatch, Lodge Ordeal, Chapter or Lodge Dues, etc. Checks made out to an individual person will not be accepted.**
- 6. Payments should not be sent to the Los Angeles Area Council office, those that are sent will be considered a donation to Scouting and will not exist as far as the Lodge is concerned. Payments should not be made at the Council Office Registration Desk for any reason. Payments should be sent to the individual whose name and address is on the registration form or the Lodge Associate Adviser for Finance.**